



FACULTY
DEVELOPMENT
INSTITUTE

FDI

LOCATION: The Anaheim Hotel, Anaheim, CA 92802

**DATES: Tuesday, May 28th, Wednesday, May 29th,
and Thursday, May 30th 2024**

Application Due Date: May 1st, 2024

The purpose of the Faculty Development Institute (FDI) is to develop and expand the number of skilled faculty available for use in training at the club, zone, district, and multiple district levels.

Participant Qualifications:

1. Applicants should have experience serving as instructors for Lions training events. This experience should include using PowerPoint to support training delivery. (Note: Participants will not be expected to create any materials while at the FDI, but it will be necessary to use PowerPoint and other provided materials for some activities.)
2. Applicants must be willing to commit to a three-day institute, including classroom sessions and meals, and understand that personal time is extremely limited. Attendance at all classroom sessions and scheduled meals is mandatory.
3. Lions participating in this three-day course will be required to conduct a local training event within six months of the institute, to complete the FDI.
4. Applicants must be capable of understanding and participating in English.

Cost of the Institute:

MD-4 Lions will provide meals, lodging, and training materials according to the schedule of the institute, to be provided later. Please note, a non-refundable fee of \$400 is required for participation in this training event. Once accepted, you will be provided a link to formally register and pay the non-refundable fee of \$400.00 to attend the Institute. Participants of the Institute will be responsible for their own transportation and related travel expenses to and from the institute site in Anaheim, CA.

Selection Process:

Acceptance into the institute is not guaranteed and is **limited to 20 applicants**. All Qualified Lions will be considered for participation in the Faculty Development Institute if space is available. All applicants will be notified of selection status no less than two weeks after the application has been received via email by PDG Norm McDaniel (lionnormthegovernator@gmail.com). The MD-4 Global Leadership Team reserves the right to cancel this institute due to insufficient applications submitted by the stated application due date. If this Institute is canceled, your fee of \$400 will be refunded.

Expectations of Lions Who Complete the FDI:

1. Serve as a leadership resource and pursue additional leadership and training roles and responsibilities in their respective zones, regions, districts, and multiple districts.
2. Share their institute experiences with members of their zones, regions, districts, multiple districts, and constitutional areas, and encourage other qualified Lions to apply to the institutes.
3. Utilize your newly acquired skill set to facilitate future Lions Leadership Development events.

Application Procedure:

Submit the completed application form by the application due date to be considered. If additional space is needed for completion of items in "2. Experience," include your responses on an additional document. Any questions, text or call PDG Norm at 805-340-4849 or email lionnormthegovernator@gmail.com.

Application Due Date: May 1, 2024

Upon receipt of the application by PDG Norm, senders will receive a reply to serve as a receipt of the application. **Your completed Online application will be reviewed by the Faculty for this institute. If approved you will be sent a link to register and pay the institute fee of \$400.00 and provide information on your arrival date for the hotel. If not accepted you will receive an email stating your application was not approved by the Faculty.**



FACULTY DEVELOPMENT INSTITUTE

Anaheim, California
May 28th – 30th 2024

District Number: _____ Membership Number: _____

First Name: _____ Last Name: _____

Email*: _____

State/Province: _____ Country: _____

Circle Gender: Male Female Month and Year Joined Lions Clubs: _____

Club Number: _____ Lions Club Name: _____

Current Lions Title: _____ Highest position held in Lions Clubs: _____

I confirm that I am capable of understanding and actively participating through reading, writing, and fluent speaking skills in English.

Lions Leadership Institutes Previously Attended (Locations & Dates) _____

2. Experience

(Previous training or facilitation experience is not required to apply for the FDI)

1. Have you conducted or contributed to Lions trainings? (List training course names and dates.)

2. Have you conducted or contributed to trainings unrelated to Lions Clubs? (List types of trainings and dates.)

3. Upon completion, how do you intend to use the skills learned at the Faculty Development Institute?

4. Why is this institute of interest to you?



FACULTY DEVELOPMENT INSTITUTE

Anaheim, California
May 28th – 30th 2024

- I understand that MD-4 Lions is not responsible for personal costs, including but not limited to, those associated with the following: illness, unanticipated or other personal events, lost or stolen property of participants.
- I understand that participants are requested to carry medical insurance information in the event they require medical services.
- Participation and COVID-19: Participation at institutes is voluntary. Should any participant test positive for COVID-19 while at the institute and be held to quarantine regulations by the country they are in or the return to their country of origin, any required isolation expenses, including hotel accommodations and meals during this time, will be a personal expense.

Name of Applicant

Signature

4. Signatures

(Applications missing ANY of the required signatures below will NOT be considered for acceptance.)

District Governor* Please indicate reasons why you support this Lion's Application to this FDI.

I understand and agree that in the event the above-named applicant is selected to attend and does not cancel his/her registration for the Faculty Development Institute via email to lionnormthegovernator@gmail.com by May 1, 2024, or does not attend any portion of the institute, the fee of \$400 will be forfeited by the Lion/s who paid the \$400 fee.

- I have read and agree to the above cancellation policy statement.
- I certify that this application has been reviewed and supported by the First Vice District Governor and Second Vice District Governor, prior to its submission.

Name: District Governor

Signature

Email (please print)

Member Number

Date

GLT Multiple District Coordinator* (**For areas without a GLT Multiple District Coordinator, the GAT Area Leader must complete this section.*) Please indicate reasons why you support this Lion's application to this FDI.

- By signing this form, I certify that this applicant has had experience serving as an instructor at Lions training events and is a qualified applicant from my multiple district/GLT area to successfully participate in the FDI.

Name: GLT Multiple District Coordinator/GAT Area Leader

Signature

Email (please print)

Member Number

Date





FACULTY DEVELOPMENT INSTITUTE QUICK GUIDE

Cost of Attendance:

Accepted Participant's Responsibility:

- \$400 participant fee.
- Travel to and from the institute.
- Any costs associated with additional nights lodging.
- If participant has a guest, guest is responsible for all charges incurred during their stay.
- Any meals outside of the institute days will be a personal expense.

MD-4's Responsibility:

- **Meals** beginning with breakfast on the first day of the institute and ending with lunch on the last day of the institute.
- **Lodging** from Tuesday, May 28th through Thursday, May 30th (check-out noon) the last day of the institute for a single occupancy room. Monday, May 27th or May 29th lodging is at your expense.

Travel & Lodging:

- Participant must arrive at the hotel on the arrival date indicated in their acceptance email.
- Participants are responsible for arranging their own travel to and from the institute.
- Participants must stay at the hotel throughout the institute. PDG Norm will make the reservation.
- Participants are required to stay through 3:30 p.m. on the last day of the institute. If they depart prior to 3:30 p.m. on the last day, they will not receive their FDI participation certificate, nor be eligible to become an FDI Graduate.

Additional Information:

Preparation:

- Participants may want to bring a laptop, if available, for use outside of the classroom.
- Participants are required to complete pre-assignments prior to arrival at the institute.

Attire:

- For classes, we recommend business/smart casual or Lions apparel.
- For the Appreciation Dinner, participants may dress in their traditional/cultural wear or cocktail attire.